

Book	Policy Manual
Section	900 Community
Title	Title I District-Wide Parental Engagement
Number	918
Status	Second Reading
Adopted	August 25, 2014
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Purpose

The Board recognizes the need for providing Title I parents/guardians with assistance in understanding national education goals, state academic standards, student performance standards, and state and local assessments, as well as monitoring a child's progress, working with educators, and participating in decisions relating to the education of their children.

The Board also recognizes that parental **involvement**engagement contributes to the achievement of academic standards by students participating in Title I programs and views the education of students as a cooperative effort among the school, parents/guardians and the community.

Authority

In compliance with federal law, the district and parents/guardians of students participating in Title I programs shall jointly develop and agree upon a written parental **involvement**engagement policy.[1]

The Board shall adopt and distribute the parental **involvement**engagement policy, which shall be incorporated into the district's Title I plan and shall be evaluated annually, with parental involvement.[1]

Section 1118 of Title I of The Elementary and Secondary Education Act (ESEA), referring to parental **involvement**engagement, maintains that in order to receive funds, activities by schools to increase parental **involvement**engagement are vital to the Title I program. These activities and procedures must be planned and implemented on a continuing basis.

Guidelines

Part I. General Expectations

The Crawford Central School District agrees to implement the following requirements:

1. The district will provide programs and activities for the **involvement**engagement of parents/guardians. Programs and activities in Title I schools will be planned and operated with meaningful consultation with parents/guardians of participating children.
2. The district will work with its schools to ensure that the required school-level parental **involvement**engagement policies include a school-parent compact.
3. The district will incorporate this district-wide parental **involvement**engagement policy into its local school plans.

4. The district and its schools will provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migratory children.
5. If the school or district plan for Title I is not satisfactory to the parents/guardians of participating children, the district will submit any parental comments with the plan to the Pennsylvania Department of Education (PDE).
6. The district will involve the parents/guardians of children served in Title I schools in decisions about how the one percent (1%) of Title I funds reserved for parental **involvement**engagement is spent.

Part II. Description of How the District Will Implement Required District-Wide Parental **Involvement**Engagement Policy Components

1. The Crawford Central School District will take the following actions to involve parents/guardians in the development of its district-wide parental **involvement**engagement plan:
 - a. Initial meeting June 6, 2005.
 - b. Yearly review meetings.
2. The district will take the following actions to involve parents/guardians in the process of school review and improvement:
 - a. Analyze the results of the Title I parent survey and share results with others, including but not limited to Title I teachers, principals, at Board meetings, and PTO.
 - b. Publicize adequate yearly progress reports and school performance via the district website.
 - c. Distribute and discuss school-parent compacts.
 - d. Open invitation to Board meetings.
 - e. Provide access to Sapphire's Community Portal.
 - f. Distribute regular newsletters and calendars.
 - g. Host various parent nights at each building.
 - h. Host teacher/parent conferences.[2]
 - i. Support Title I Parent Advisory Committees.
 - j. Maintain Crawford Central School District and building websites.
 - k. Provide information about the PDE website.
 - l. Regular meetings of comprehensive planning committee.
 - m. Provide information via local cable channel.
 - n. Share information via social media (e.g. Facebook, Twitter).
3. The district will provide the following support to assist schools in planning and implementing effective parental **involvement**engagement activities to improve student academic achievement

and school performance:

- a. Sharing information through local media.
 - b. Coordinating/Hosting parent workshops and open houses.
 - c. Providing teacher/parent conferences.[2]
 - d. Regular meetings of comprehensive planning committee.
4. The district will coordinate and integrate parental **involvement**engagement strategies with other local agencies such as Head Start, Crawford County Literacy, and local preschool programs:
- a. Coordinate Head Start Parent Workshop.
 - b. Coordinate Head Start Parent Integration.
 - c. Elementary Core teams.
 - d. Kindergarten registration.
 - e. Contact with The Greenhouse (safe house for mothers and children).
 - f. After-school programs.
 - g. Crawford Central Federal Programs Annual Title I Parent Conference.
5. The district will take the following actions to conduct, with the **involvement**engagement of parents/guardians, an annual evaluation of the content and effectiveness of this parental **involvement**engagement policy:
- a. Yearly Title I parent survey.
 - b. Yearly parent policy review meeting.
 - c. Ongoing Title I parent meetings.
 - d. Title I parent conferences.
6. The district will provide assistance to parents/guardians in understanding topics such as the following:
- a. The state's academic standards.
 - b. The state's student academic achievement standards.
 - c. The state and local academic assessments.
 - d. How to monitor their child's progress.
 - e. How to work with educators.

- f. Study skills.
- g. Students with disabilities.
- h. Test anxiety and stress.
- i. Guidelines for Title I.
- j. Motivation for learning.
- k. Extended learning opportunities.
- l. Understanding assessments.

7. Information will be shared in the following way:

- 1. Crawford Central School District and building websites, including Sapphire's Community Portal.
 - 2. K-2 report card rubrics distributed quarterly.
 - 3. Title I parent workshops.
 - 4. Teacher/Parent conferences.[2]
 - 5. Open houses.
 - 6. Report cards/progress reports.
 - 7. Regular newsletters/calendars.
 - 8. Monthly Parents Make the Difference flyer.
 - 9. PTO meetings.
 - 10. ~~Study Island~~. District approved instructional learning programs
 - 11. ~~Think Central~~.
8. The district will provide materials and training to help parents/guardians work with their children to improve their children's academic achievement:
- a. Title I parent workshops (local and state-wide).
 - b. Regular newsletters/calendars.
 - c. Take-home book bag projects.
 - d. School book fairs.
9. The district will educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents/guardians as equal partners:

- a. Attendance at conferences/workshops.
 - b. Act 48 committee meetings.
 - c. Regular staff meetings.
 - d. Title I meetings.
 - e. Parent/Teacher group meetings.
 - f. New Teacher Induction Program.[3]
10. The district will take the following actions to ensure that information related to the school and parent/guardian programs, meetings, and other activities, is sent to the parents/guardians of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents/guardians can understand:
- a. Regular newsletter/calendars.
 - b. Use of local media.
 - c. Progress reports/report cards.
 - d. Meeting invitations.
 - e. Televised Board meetings.
 - f. Crawford Central School District, including Parent Connect, and building websites.
 - g. Portal and building websites, including Facebook and Twitter.

Part III. Discretionary District-Wide Parental **Involvement**Engagement Policy Components

1. The Crawford Central School District will involve parents/guardians, through PTO, to improve and enhance the effectiveness of the educational process.
2. The district may utilize Title I funds to pay reasonable and necessary expenses associated with parental **involvement**engagement activities, such as transportation and child care costs, to enable parents/guardians to participate in school-related meetings and training sessions.
3. The district will arrange school meetings at a variety of times and may conduct in-home conferences with parents/guardians who are unable to attend in order to maximize parental **involvement**engagement.
4. The district will establish a district-wide parental advisory council who will meet annually to provide advice on all matters related to parental **involvement**engagement in Title I, Part A programs.
5. The district will establish relationships with community-based organizations and agencies in order to provide parental **involvement**engagement opportunities and activities.

Delegation of Responsibility

The Superintendent or designee shall ensure that the district's Title I parental **involvement**engagement policy, plan and programs comply with the requirements of federal law.

- Annual review of policy held July 5, 2007. Revisions made.
- Annual review of policy held May 26, 2011. Revisions made.

- Annual review of policy held January 9, 2013. Revisions made.
- Annual review of policy held March 13, 2014. Revisions made.
- Annual review of policy held November 5, 2014. No revisions made.
- Annual review of policy held November 4, 2015. No revisions made.
- Annual review of policy held November 10, 2016. No revisions made.
- Annual review of policy held November 9, 2017. Revisions made.

Legal

1. 20 U.S.C. 6318
2. Pol. 212
3. Pol. 333

22 PA Code 403.1

Pol. 102

Pol. 138

Last Modified by Janet Nahay on January 10, 2018