

**CRAWFORD CENTRAL BOARD OF SCHOOL DIRECTORS**

**REGULAR BOARD MEETING  
INSTRUCTIONAL SUPPORT CENTER**

**MONDAY, NOVEMBER 21, 2016  
5:30 P.M.**

**I. REGULAR MEETING OF NOVEMBER 21, 2016, CALLED TO ORDER**

Meeting called to order by Mrs. Feleppa at 5:30 P.M.

**II. ROLL CALL**

Members in attendance: Ms. Melissa Burnett, Mr. Jeffrey Deardorff, Mrs. Jan Feleppa, Mrs. Katrina Proctor, Mr. Jeffrey Rose, Mr. Donald Sacco, Mr. Frank Schreck and Mr. Delwood Smith

Members absent: Mr. Glenn Tuttle

Others in attendance: Mr. Mike Crowley (News Media), Mr. David Dickson, Mrs. Jennifer Galdon, Mr. Carl Moore, Dr. Ann Noonon, Mr. Guy O'Neil, Mrs. Lisa Pittner, Mr. Ryan Smith and Mr. Thomas Washington

**III. PLEDGE OF ALLEGIANCE**

**IV. NOTICE OF EXECUTIVE SESSION**

November 14, 2016 – 6:43 P.M.-7:34 P.M. – Real Estate/Labor Relations/Potential Litigation

**V. PUBLIC COMMENTS REGARDING THE AGENDA OF NOVEMBER 21, 2016**

None

**VI. 2016-2017 STUDENT REPRESENTATIVES TO THE BOARD OF SCHOOL DIRECTORS**

1. Meadville Area Senior High School – None.
2. Cochranon Jr.-Sr. High School – Kaitlyn Myers – discussed Veteran's Day assembly, annual food drive, spaghetti dinner, fall and winter sports, marching band championship and upcoming events.
3. Meadville Area Middle School – Paige Ferry and Naija Walker – discussed the food drive, fall and winter sports, Veteran's Day assembly, Thanksgiving dinner, choral and instrumental concert, school dance and geography bee.

**VII. APPROVAL OF MINUTES**

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the following Minutes:

Motion: Mrs. Proctor  
Second: Mr. Sacco

1. Regular Board Meeting of October 24, 2016 (Attachment – pp. \_\_\_\_)
2. Committee of the Whole Meeting of November 14, 2016 (Attachment – pp. \_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

**VIII. COMMITTEE REPORTS**

**SECONDARY CURRICULUM – Jeffrey L. Deardorff, Chairperson**

APPROVAL TO SUBMIT THE DISTRICT COMPREHENSIVE PLAN TO THE PENNSYLVANIA DEPARTMENT OF EDUCATION

Motion: Mr. Deardorff  
Second: Mr. Smith

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the submission of the District Comprehensive Plan to the Pennsylvania Department of Education (Attachment – pp. \_\_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

**EXTRACURRICULAR – Katrina M. Proctor, Chairperson**

APPROVAL FOR THE MEADVILLE AREA SENIOR HIGH SCHOOL BOYS' BASKETBALL TEAM TO PARTICIPATE IN THE BISCO TOURNAMENT

Motion: Mrs. Proctor  
Second: Mr. Rose

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the Meadville Area Senior High School boys' basketball team to participate in the Bisco Tournament in Wellsburg, West Virginia, on December 29-30, 2016, at a cost to the District of \$990.00 for transportation (Attachment – pp. \_\_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

APPROVAL OF PENNSYLVANIA MUSIC EDUCATORS ASSOCIATION EVENTS

Motion: Mrs. Proctor  
Second: Ms. Burnett

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the following PMEA events:

- Meadville Area Senior High School Choir participating in the PMEA District Chorus in Bradford, Pennsylvania, on January 11-14, 2017, at a cost to the District of \$2,008.65
- Cochranon Jr.-Sr. High School Choir participating in the PMEA District Chorus in Bradford, Pennsylvania, on January 11-13, 2017, at a cost to the District of \$1,238.00
- Meadville Area Senior High School Orchestra participating in the PMEA District 2, 3 and 5 Orchestra in Indiana, Pennsylvania, on January 26-28, 2017, at a cost to the District of \$2,513.80
- Cochranon Jr.-Sr. High School Orchestra participating in the PMEA District 2, 3 and 5 Orchestra in Indiana, Pennsylvania, on January 26-28, 2017, at a cost to the District of \$1,170.00
- Cochranon Jr.-Sr. High School Band participating in the PMEA District Band in St. Marys, Pennsylvania, on February 9-11, 2017, at a cost to the District of \$1,610.00

(Attachment – pp. \_\_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

**FINANCE – Jeffrey S. Rose, Chairperson**

APPROVAL OF THE FINANCIAL ACTIVITIES

Motion: Mr. Rose  
Second: Mr. Sacco

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the following Financial Activities:

1. October's Treasurer's Report (Attachment – pp. \_\_\_\_\_)
2. Financial Statements (Attachment – pp. \_\_\_\_\_)
3. Payment of Bills (Attachment – pp. \_\_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

APPROVAL NOT TO INCREASE SCHOOL DISTRICT TAXES FOR THE 2017-2018 SCHOOL YEAR AT A RATE THAT EXCEEDS THE INDEX

Motion: Mr. Rose  
Second: Ms. Burnett

**WHEREAS**, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

**WHEREAS**, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

**WHEREAS**, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

**WHEREAS**, the Crawford Central School District index for the 2017-2018 fiscal year is 3.5%;

**WHEREAS**, the Board of School Directors of Crawford Central School District has made the decision that it shall not raise the rate of any tax for the support of public education for the 2017-2018 fiscal year by more than its index.

**AND NOW BE IT RESOLVED** by the Board of School Directors (hereinafter "Board") of Crawford Central School District (hereinafter "District") the following:

1. The Board certifies that it will not increase any school district tax for the 2017-2018 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2017-2018 fiscal year.

4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2017-2018 fiscal year.

7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:

(a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.

(b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.

(c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

Vote: 8 Ayes 0 Nays  
Motion Carried

**APPROVAL OF SCHEDULE L – BUDGETARY TRANSFERS**

Motion: Mr. Rose  
Second: Mrs. Proctor

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves Schedule L – Budgetary Transfers (Attachment – pp. \_\_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

**PERSONNEL/POLICY - Jan A. Feleppa, Chairperson**

Motion: Mr. Deardorff  
Second: Mr. Sacco

**APPROVAL OF THE RESOLUTION WITH REGARDS TO THE RESCHINI AGENCY, INC. AND CROWN BENEFITS ADMINISTRATION, INC.**

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the resolution with regards to the Reschini Agency, Inc. and Crown Benefits Administration, Inc. as presented (Attachment – pp. \_\_\_\_\_)

Vote: 8 Ayes 0 Nays  
Motion Carried

APPROVAL TO CONTRIBUTE FUNDING FOR A MEADVILLE CITY POLICE OFFICER TO RECEIVE ALICE TRAINING

Motion: Mr. Deardorff  
Second: Mrs. Proctor

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves to contribute up to \$300 towards the Alert Lockdown Inform Counter Evacuate (ALICE) training for a Meadville City Police Officer

Vote: 8 Ayes 0 Nays  
Motion Carried

APPROVAL OF THE PERSONNEL SCHEDULES

Motion: Mr. Schreck  
Second: Mrs. Proctor

**RESOLVED**, that the Board of School Directors of Crawford Central School District hereby approves the following Personnel Schedules (Attachment – pp. \_\_\_\_\_)

1. Approval of Schedule A – Resignations – Page 1 of the Schedule Section
2. Approval of Schedule B – Professional Appointments – Setting of Salaries – Page 2 of the Schedule Section
3. Approval of Schedule C – Support Staff Appointments – Setting of Salaries – Page 3 of the Schedule Section
4. Approval of Schedule D – Extra Duty Appointments – Setting of Salaries – Page 4 of the Schedule Section
5. Approval of Schedule E – Attendance at Professional Meetings – Pages 5 through 6 of the Schedule Section
6. Approval of Schedule F – Substitute Teacher List – Page 7 of the Schedule Section
7. Approval of Schedule G – Substitute Support Staff List – Page 8 of the Schedule Section
8. Approval of Schedule H – Leaves of Absence – Page 9 of the Schedule Section
9. Approval of Schedule I – Field Trip Authorization – Page 10 of the Schedule Section
10. Approval of Schedule M – Transportation Sub-Contracted Services – Page 11 of the Schedule Section

Vote: 8 Ayes 0 Nays  
Motion Carried

**IX. ADMINISTRATION**

Mr. Thomas K. Washington, Superintendent of Schools, congratulated the Meadville Area Senior High School football team and the Cochranon Jr.-Sr. High School Marching Band. He Discussed the possibility of the Crawford County Career Center adding a welding class.

**X. OTHER PUBLIC/BOARD COMMENTS**

Mr. Frank Schreck congratulated the Meadville Area Senior High School football team and the Cochranon Jr.-Sr. High School Marching Band and wished everyone a happy Thanksgiving.

Mrs. Jan Feleppa wished everyone a happy Thanksgiving.

**XI. ADJOURNMENT**

Motion: Mr. Schreck

Second: Ms. Burnett

**RESOLVED**, that there being no further business, this meeting is adjourned at 5:45 P.M.

Vote: 8 Ayes 0 Nays

Motion Carried

Respectfully submitted,

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Lisa L. Pittner  
Board Secretary