

CRAWFORD CENTRAL BOARD OF SCHOOL DIRECTORS

**REGULAR BOARD MEETING
INSTRUCTIONAL SUPPORT CENTER**

**MONDAY, MAY 22, 2017
5:30 P.M.**

I. REGULAR MEETING OF MAY 22, 2017, CALLED TO ORDER

Meeting called to order by Mrs. Feleppa at 5:30 P.M.

II. ROLL CALL

Members in attendance: Mr. Jeffrey Deardorff, Mrs. Jan Feleppa, Mrs. Katrina Proctor, Mr. Jeffrey Rose, Mr. Donald Sacco, Mr. Frank Schreck and Mr. Delwood Smith

Members absent: Ms. Melissa Burnett and Mr. Glenn Tuttle

Others in attendance: Mrs. Mary Jo Cares, Mr. Mike Crowley (News Media), Mr. David Dickson, Mrs. Jennifer Galdon, Mrs. Carol Hughes, Mrs. Rosemary Jones, Mrs. Christine McGinnity, Mr. Carl Moore, Dr. Ann Noonan, Mr. Guy O'Neil, Mrs. Lisa Pittner, Mr. Ross Prather, Mr. Thomas Washington and Mrs. Alisa Willey

III. PLEDGE OF ALLEGIANCE

IV. NOTICE OF EXECUTIVE SESSION

May 15, 2017 – 6:32 P.M. – 7:10 P.M. – Labor Relations/Personnel/Real Estate

V. PUBLIC COMMENTS REGARDING THE AGENDA OF MAY 22, 2017

None

VI. 2016-2017 STUDENT REPRESENTATIVES TO THE BOARD OF SCHOOL DIRECTORS

1. Meadville Area Senior High School – Alex Labruzzo and Nick Pendolino – discussed spring sports, Holocaust Museum trip, senior awards night, baccalaureate service, prom, graduation, academic sports league banquet, language club activities and the MASH Dogs Program.
2. Cochranon Jr.-Sr. High School –Kaitlyn Myers – discussed Student Council elections, spring concert, prom assembly, Cochranon Elementary track and field day, National Robotics Competition, sports and baccalaureate service.
3. Meadville Area Middle School – Paige Ferry and Naija Walker – discussed Student Council elections, 7th and 8th grade fieldtrips, PAWS for Pride and Career Day.

VII. APPROVAL OF MINUTES

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Minutes:

Motion: Mrs. Proctor
Second: Mr. Smith

1. Regular Board Meeting of April 24, 2017 (Attachment – pp. _____)
2. Committee of the Whole Meeting of May 15, 2017 (Attachment – pp. _____)

Vote: 7 Ayes 0 Nays
Motion Carried

VIII. COMMITTEE REPORTS

SECONDARY CURRICULUM – Jeffrey L. Deardorff, Chairperson

APPROVAL OF THE SECOND AND FINAL READING OF CURRICULUM

Motion: Mr. Deardorff
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Second and Final Reading of the following curriculum:

- General Social Studies, Grades 9-10, Meadville Area Senior High School
 - Honors Biology II, Grades 11-12, Cochranon Jr.-Sr. High School
- (Curriculum was not revised since First Reading)

Vote: 7 Ayes 0 Nays
Motion Carried

APPROVAL OF THE SECOND AND FINAL READING OF SCHEDULE J's – TEXTBOOK ADOPTION

Motion: Mr. Deardorff
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Second and Final Reading of the following Schedule J's – Textbook Adoption:

- Social Studies, grades 7-8 at Meadville Area Middle School and Cochranon Jr.-Sr. High School
 - Science, grades 7-8 at Meadville Area Middle School and Cochranon Jr.-Sr. High School
- (Attachment – pp. _____)

Vote: 7 Ayes 0 Nays
Motion Carried

FIRST READING OF SCHEDULE J – TEXTBOOK ADOPTION – ACADEMIC PHYSICS, GRADES 11-12 AT COCHRANTON JR.-SR. HIGH SCHOOL (Attachment – pp. _____)

FIRST READING OF THE FOLLOWING CURRICULUM

- Academic Physics, Grades 11-12, Meadville Area Senior High School
 - Academic Physics, Grades 11-12, Cochranon Jr.-Sr. High School
 - Practical Physics, Grades 11-12, Meadville Area Senior High School
- (Attachment – pp. _____)

APPROVAL OF THE ONE FEDERAL CREDIT UNION SCHOOL STORE AGREEMENT

Motion: Mr. Deardorff
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the One Federal Credit Union School Store Agreement (Attachment – pp. _____)

Vote: 7 Ayes 0 Nays
Motion Carried

APPROVAL OF AN ADDITIONAL STUDENT TO MEADVILLE AREA SENIOR HIGH SCHOOL'S GRADUATION CLASS OF 2017

Motion: Mr. Deardorff
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves of the addition of Rashard D. Willis to Meadville Area Senior High School's graduation class of 2017

Vote: 7 Ayes 0 Nays
Motion Carried

EXTRACURRICULAR – Katrina M. Proctor, Chairperson

APPROVAL FOR THE MEADVILLE AREA SENIOR HIGH SCHOOL YEARBOOK STAFF TO PARTICIPATE IN A WORKSHOP AT SLIPPERY ROCK UNIVERSITY

Motion: Mrs. Proctor
Second: Mr. Rose

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Meadville Area Senior High School yearbook staff to participate in a workshop at Slippery Rock University on June 20-22, 2017, at a cost to the District of \$1,950.00 (Attachment – pp. _____)

Vote: 7 Ayes 0 Nays
Motion Carried

BUILDINGS AND GROUNDS – Frank J. Schreck, Chairperson

APPROVAL OF THE JOHNSON CONTROLS TECHNICAL AND MECHANICAL PLANNED SERVICE PROPOSALS

Motion: Mr. Schreck
Second: Mr. Smith

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Johnson Controls Technical and Mechanical Planned Service Proposals for a term of July 1, 2017 through June 30, 2018 (Attachment – pp. _____)

Vote: 7 Ayes 0 Nays
Motion Carried

APPROVAL OF THE AGREEMENT WITH COCHRANTON COMMUNITY FAIR ASSOCIATION REGARDING THE DONATION OF BLEACHERS

Motion: Mr. Schreck
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Agreement with Cochranon Community Fair Association with regards to the donation of bleachers being replaced at Cochranon Jr.-Sr. High School due to the Stadium Renovation Project (Attachment – pp. _____)

Vote: 6 Ayes 0 Nays 1 Abstention (Mrs. Proctor)
Motion Carried

APPROVAL OF A ONE (1) YEAR LEASE AGREEMENT EXTENSION WITH THE CREATING LANDSCAPES LEARNING CENTER, INC.

Motion: Mr. Schreck
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves of a one (1) year Lease Agreement extension with The Creating Landscapes Learning Center, Inc. d/b/a The Creating Landscapes Learning Center for a period of July 1, 2017 through June 30, 2018

Vote: 7 Ayes 0 Nays
Motion Carried

FINANCE – Jeffrey S. Rose, Chairperson

APPROVAL OF THE FINANCIAL ACTIVITIES

Motion: Mr. Rose
Second: Mr. Smith

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Financial Activities:

1. April's Treasurer's Report (Attachment – pp. _____)
2. Financial Statements (Attachment – pp. _____)
3. Payment of Bills (Attachment – pp. _____)

Vote: 7 Ayes 0 Nays
Motion Carried

APPROVAL OF THE TENTATIVE ADOPTION OF THE PROPOSED FISCAL 2017-2018 GENERAL FUND BUDGET

Motion: Mr. Rose
Second: Mrs. Proctor

BE IT RESOLVED, that the Board of School Directors of the Crawford Central School District hereby approves and adopts the School District's 2017-2018 proposed final budget.

BE IT FURTHER RESOLVED, that the Board of School Directors of the Crawford Central School District directs its Business Manager to make the School District's 2017-2018 proposed final budget available to the public for inspection no later than June 6, 2017.

BE IT FURTHER RESOLVED, that the Board of School Directors of the Crawford Central School District directs its Business Manager to give public notice of the Board's intent to adopt the proposed final budget as the annual budget of the School District at least ten (10) days prior to the date of the adoption of the annual budget by the Board.

BE IT FURTHER RESOLVED, that the Board of School Directors of the Crawford Central School District intends to adopt the School District's 2017-2018 annual budget at its June 26, 2017, meeting (Attachment – pp. _____)

Vote: 7 Ayes 0 Nays
Motion Carried

APPROVAL OF THE IMPLEMENTATION OF ACT 1, THE HOMESTEAD AND FARMSTEAD EXCLUSION, FOR FISCAL YEAR 2017-2018

Motion: Mr. Rose
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the implementation of Act 1, the Homestead and Farmstead Exclusion, for fiscal year 2017-2018, in the amount of **\$1,453,462.36**; and

FURTHER RESOLVED, that the Crawford Central School District has calculated a homestead and farmstead exclusion for the purpose of reducing school district property taxes, such exclusion to be **\$218.98** for Crawford County and **\$218.92** for Mercer County

Vote: 7 Ayes 0 Nays
Motion Carried

APPROVAL OF THE DESIGNATION OF DEPOSITORIES

Motion: Mr. Rose
Second: Mrs. Proctor

RESOLVED, that the following banking institutions are hereby designated as depositories of school funds of the Crawford Central School District for the Fiscal Year 2017-2018 with these depositories permitted to hold funds of the Crawford Central School District in checking accounts, time accounts or share accounts insured by the Federal Deposit Insurance Corporation to the extent that certificates are secured by proper bond or collateral as hereinafter provided, or any other accounts or investments authorized by law for school districts:

- CITIZENS BANK
- ERIE BANK
- FARMERS NATIONAL BANK
- FIRST NATIONAL BANK OF PENNSYLVANIA
- FIRST UNION NATIONAL BANK
- MARQUETTE SAVINGS BANK
- NORTHWEST SAVINGS BANK
- PENNSYLVANIA LOCAL GOVERNMENT INVESTMENT TRUST
- PENNSYLVANIA SCHOOL DISTRICT LIQUID ASSET FUND
- PNC BANK, N.A.
- TREASURY DEPARTMENT OF THE COMMONWEALTH OF PENNSYLVANIA

BE IT FURTHER RESOLVED, that the Crawford Central School District enters into an appropriate agreement with these depositories to secure the deposit of public funds of the School District and the president and secretary of the Board of School Directors of the Crawford Central School District are hereby directed, authorized and empowered to execute such agreement or agreements with these said depositories and to bind the Crawford Central School District.

BE IT FURTHER RESOLVED, that these depositories be permitted to secure the deposit of public funds through the pledging of collateral and by complying with all the terms and requirements of the Act of Assembly, of August 6, 1987, P.L., No. 72, 72 P.S. 3836-1

Vote: 7 Ayes 0 Nays
Motion Carried

MERCER COUNTY STATE BANK

Vote: 6 Ayes 0 Nays 1 Abstention (Mrs. Feleppa)
Motion Carried

APPROVAL OF THE AUTHORIZATION TO INVEST FUNDS

Motion: Mr. Rose
Second: Ms. Schreck

WHEREAS, the Crawford Central School District from time to time receives revenues or other funds that exceed the amount needed for anticipated expenditures; and

WHEREAS, the Crawford Central School District, to make better investment use of its funds which are not immediately needed for the operation of the School District, desires to invest these funds that are not immediately needed for the proper operation of the School District, and to receive the highest rate of return thereon in order to generate additional income to the School District; and

WHEREAS, the Crawford Central School District desires to have these funds invested as soon as practicable after the receipt of them without the necessity of a delay until the School Board holds a regular or special meeting; and

WHEREAS, the Crawford Central School District desires to authorize the Treasurer to make certain investments after directed to do so by the Business Manager.

THEREFORE, BE IT RESOLVED, and it is hereby resolved, that the Treasurer of the Crawford Central School District may upon the request and direction of the Business Manager of the Crawford Central School District, make temporary investments of School District funds in:

- (i) United States Treasury Bills
- (ii) Short term obligations of the United States Government or its agencies or instrumentalities.
- (iii) Deposits in savings accounts or time deposits or share accounts of institutions insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation or the National Credit Union Share Insurance Fund to the extent that such accounts are so insured, and for any amounts above the insured maximum, provided that approved collateral as provided by law therefore shall be pledged by the depository.
- (iv) Obligations of the United States of America or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America, the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth, or of any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision.
- (v) Any other investment specifically permitted by the Public School Code of 1949, as amended, when, in the Treasurer's judgment, the interest of the Crawford Central School District would be enhanced thereby; and

BE IT FURTHER RESOLVED, that the Treasurer of the Crawford Central School District, is hereby empowered to sell or dispose of such securities or investments as funds may be needed by the School District, and

BE IT FURTHER RESOLVED, that the Business Manager of the Crawford Central School District, upon determining that certain funds belonging to the Crawford Central School District should be invested in the manner set forth in this resolution, shall determine the best possible investment to be made, taking into consideration the rate of return for the investment, the length of time the investment must be placed and all other important factors to protect and enhance the interest of the Crawford Central School District; and that once having made a decision to make such investments, said Business Manager shall request and direct the Treasurer to invest in the manner set forth in this resolution; and

BE IT FURTHER RESOLVED, that the Business Manager and Treasurer shall make a report to the Crawford Central School Board, at its next regular meeting after these investments are made, for the purpose of reporting the transactions that have taken place and of requesting ratification by the Crawford Central School Board of the making of these investments by the Treasurer.

BE IT FURTHER RESOLVED, that assets pledged as collateral under paragraph (iii), above, may be pooled in accordance with the Act of August 6, 1971 (P.L. 281, No. 72, 72 P.S. 3836-1) relating to pledges of assets to secure deposits of public funds.

BE IT FURTHER RESOLVED, that monies from more than one fund under School District control may be combined for the purpose of a single investment provided that each of the funds combined for that purpose shall be accounted for separately in all respects and that earnings from the investment are separately and individually computed and recorded, and credited to the accounts from which the investments were purchased.

Vote: 7 Ayes 0 Nays
Motion Carried

NOMINATION/ELECTION OF TREASURER FOR FISCAL YEAR 2017-2018

Mr. Rose opened the nominations for the Treasurer for Fiscal Year 2017-2018.

Mr. Rose nominated First National Bank as Treasurer for Crawford Central School District for the period of July 1, 2017 through and including June 30, 2018.

Mr. Schreck motioned to close the nominations.
Mr. Smith seconded the motion to close the nominations.

Vote: 7 Ayes 0 Nays
Nominations closed

Motion: Mr. Rose
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby elects First National Bank as Treasurer for Crawford Central School District for the period of July 1, 2017 through and including June 30, 2018.

Vote: 7 Ayes 0 Nays
Motion Carried

APPROVAL OF THE FINANCIAL PROPOSAL FROM DELL FINANCIAL SERVICES

Motion: Mr. Rose
Second: Mr. Deardorff

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Financial Proposal from Dell Financial Services with regards to the Secondary Learning Program (Attachment – pp. _____)

Vote: 7 Ayes 0 Nays
Motion Carried

PERSONNEL/POLICY - Jan A. Feleppa, Chairperson

APPROVAL TO APPOINT A VOTING DELEGATE FOR THE PSBA DELEGATE ASSEMBLY MEETING

Motion: Mr. Deardorff
Second: Mr. Sacco

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves Delwood Smith as the Voting Delegate for the PSBA Delegate Assembly Meeting to be held on Friday, October 20, 2017 at the conclusion of the PSBA Leadership Conference

Vote: 7 Ayes 0 Nays
Motion Carried

NOMINATION/ELECTION OF BOARD SECRETARY FOR A PERIOD OF JULY 1, 2017 THROUGH AND INCLUDING JUNE 30, 2021

Mr. Deardorff opened the nominations for Board Secretary for a period of July 1, 2017 through and including June 30, 2021.

Mr. Deardorff nominated Lisa Pittner as Secretary to the Board of School Directors of Crawford Central School District for the period of July 1, 2017 through and including June 30, 2021.

Mr. Schreck motioned to close the nominations.
Mr. Rose seconded the motion to close the nominations.

Vote: 7 Ayes 0 Nays
Nominations closed

Motion: Mr. Deardorff
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby elects Lisa Pittner as Secretary to the Board of School Directors of Crawford Central School District for the period of July 1, 2017 through and including June 30, 2021.

Vote: 7 Ayes 0 Nays
Motion Carried

APPROVAL TO REAPPOINT CARL N. MOORE AS SOLICITOR

Motion: Mr. Deardorff
Second: Mrs. Proctor

RESOLVED, that the Board of School Directors of Crawford Central School District hereby reappoints Carl N. Moore as Solicitor for Crawford Central School District for the 2017-2018 school year, at a rate of \$105.00 per hour (Attachment – pp. _____)

Vote: 7 Ayes 0 Nays
Motion Carried

APPROVAL OF THE PERSONNEL SCHEDULES

Motion: Mr. Smith
Second: Mr. Rose

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Personnel Schedules (Attachment – pp. _____)

1. Approval of Schedule A – Resignations – Page 1 of the Schedule Section
2. Approval of Schedule D – Extra Duty Appointments – Setting of Salaries – Pages 2 through 5 of the Schedule Section
3. Approval of Schedule E – Attendance at Professional Meetings – Page 6 of the Schedule Section
4. Approval of Schedule H – Leaves of Absence – Page 7 of the Schedule Section
5. Approval of Schedule I – Field Trip Authorization – Pages 8 through 9 of the Schedule Section

Vote: 7 Ayes 0 Nays
Motion Carried

IX. ADMINISTRATION

Mr. Thomas Washington, Superintendent of Schools, acknowledged District retirees. Mr. Washington introduced Renee Keyser who spoke about the “Spark” displays and the students who were present at the meeting to discuss them.

Dr. Ann Noonan discussed the Challenge 24 competition.

X. OTHER PUBLIC/BOARD COMMENTS

Mr. Frank Schreck discussed a Lion’s Club Fundraiser.

Mr. Jeff Deardorff discussed a Meadville Area Recreation Complex event.

XI. ADJOURNMENT

Motion: Mr. Deardorff
Second: Mr. Sacco

RESOLVED, that there being no further business, this meeting is adjourned at 6:14 P.M.

Vote: 7 Ayes 0 Nays
Motion Carried

Respectfully submitted,

Lisa L. Pittner
Board Secretary