

CRAWFORD CENTRAL BOARD OF SCHOOL DIRECTORS

**REGULAR BOARD MEETING
INSTRUCTIONAL SUPPORT CENTER**

**MONDAY, JUNE 24, 2019
5:30 P.M.**

I. REGULAR MEETING OF JUNE 24, 2019, CALLED TO ORDER

Meeting called to order by Mrs. Feleppa at 5:30 P.M.

II. ROLL CALL

Members in attendance: Ms. Melissa Burnett, Mrs. Jan Feleppa, Ms. Paula Lynch, Mr. Ross Prather, Mr. Jeffrey Rose, Mr. Frank Schreck

Members absent: Mrs. Katrina Proctor, Mr. Delwood Smith and Mr. Glenn Tuttle

Others in attendance: Mr. Mike Crowley (News Media), Mr. David Dickson, Mrs. Jennifer Galdon, Mr. Guy O'Neil, Mrs. Lisa Pittner, Mr. Timothy Sennett, Mr. Thomas Washington and Mrs. Alisa Willey

III. PLEDGE OF ALLEGIANCE

IV. NOTICE OF EXECUTIVE SESSION

None

V. PUBLIC COMMENTS REGARDING THE AGENDA OF JUNE 24, 2019

None

VI. APPROVAL OF MINUTES

Motion: Mr. Rose
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Minutes:

1. Regular Board Meeting of May 20, 2019 (Attachment – pp. _____)
2. Committee of the Whole Meeting of June 17, 2019 (Attachment – pp. _____)

Vote: 6 Ayes 0 Nays
Motion Carried

VIII. COMMITTEE REPORTS

CURRICULUM – Melissa Burnett, Chairperson

APPROVAL OF THE SECOND AND FINAL READING OF SCHEDULE J – TEXTBOOK ADOPTION

Motion: Ms. Burnett
Second: Ms. Lynch

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Second and Final Reading of Schedule J – Textbook Adoption – Wilson Foundations (Attachment – pp. _____)

Vote: 6 Ayes 0 Nays
Motion Carried

FIRST READING OF SCHEDULE J – TEXTBOOK ADOPTION – MADER’S UNDERSTANDING HUMAN ANATOMY & PHYSIOLOGY (Attachment – pp. _____)

BUILDINGS AND GROUNDS – Frank J. Schreck, Chairperson

APPROVAL OF THE MECHANICAL AND TECHNICAL PLANNED SERVICE PROPOSALS WITH JOHNSON CONTROLS

Motion: Mr. Schreck
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Mechanical and Technical Planned Service Proposals with Johnson Controls (Attachment – _____)

Vote: 6 Ayes 0 Nays
Motion Carried

APPROVAL OF MCCLURE COMPANY TO DEVELOP AN INVESTMENT GRADE AUDIT

Motion: Mr. Schreck
Second: Ms. Lynch

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the selection of McClure Company to develop an Investment Grade Audit based on their response to the District’s Request for Qualifications for a Guaranteed Energy Savings Project. The purpose of the Investment Grade Audit is to develop final pricing and savings for the possibility of entering into a Guaranteed Energy Savings Agreement

Vote: 6 Ayes 0 Nays
Motion Carried

FOOD SERVICE AND TRANSPORTATION – Delwood J. Smith, Chairperson

APPROVAL OF THE INCLUSION OF WEST END ELEMENTARY SCHOOL AND COCHRANTON ELEMENTARY SCHOOL IN THE COMMUNITY ELIGIBILITY PROVISION

Motion: Mr. Rose
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the inclusion of West End Elementary School and Cochranon Elementary School in the Community Eligibility Provision

Vote: 5 Ayes 1 Nay (Mr. Schreck)
Motion Carried

APPROVAL OF SCHEDULE K #424 – DIESEL FUEL BIDS

Motion: Mr. Rose
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves Schedule K #424 – Diesel Fuel Bids (Attachment – pp. _____)

Vote: 6 Ayes 0 Nays
Motion Carried

FINANCE – Jeffrey S. Rose, Chairperson

APPROVAL OF THE FINANCIAL ACTIVITIES

Motion: Mr. Rose
Second: Mr. Schreck

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Financial Activities:

1. Treasurer's Report for May (Attachment – pp. _____)
2. Financial Statements (Attachment – pp. _____)
3. Payment of Bills (Attachment – pp. _____)

Vote: 6 Ayes 0 Nays
Motion Carried

ADOPTION OF THE FISCAL YEAR 2019-2020 GENERAL FUND BUDGET

Motion: Mr. Rose
Second: Ms. Lynch

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the adoption of the 2019-2020 General Fund Budget in the amount of \$63,594,558 as presented on PDE-2028. A copy of PDE-2028 will be made a part of the Minutes

Vote: 4 Ayes 2 Nays (Ms. Lynch and Mr. Schreck)
Motion Failed

MOTION TO RECONSIDER

Motion: Mr. Schreck
Second: Ms. Burnett

I move to reconsider the motion as stated on the Agenda.

Vote: 5 Ayes 1 Nay (Ms. Lynch)
Motion Carried

ADOPTION OF THE FISCAL YEAR 2019-2020 GENERAL FUND BUDGET

Motion: Mr. Rose
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the adoption of the 2019-2020 General Fund Budget in the amount of \$63,594,558 as presented on PDE-2028. A copy of PDE-2028 will be made a part of the Minutes

By Roll Call Vote: Mrs. Feleppa – Aye; Ms. Burnett – Aye; Ms. Lynch – Nay; Mr. Prather – Aye; Mr. Rose – Aye; Mr. Schreck – Aye

Vote: 5 Ayes 1 Nay
Motion Carried

APPROVAL OF THE MILLAGE LEVY FOR FISCAL YEAR 2019-2020

Motion: Mr. Rose
Second: Mr. Prather

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following real estate tax levies for fiscal year 2019-2020:

Crawford County at 53.10 Mills (+.49 Mill)
Mercer County at 89.91 Mills (-2.11 Mill)

By Roll Call Vote: Mrs. Feleppa – Aye; Ms. Burnett – Aye; Ms. Lynch – Nay; Mr. Prather – Aye; Mr. Rose – Aye; Mr. Schreck – Nay

Vote: 4 Ayes 2 Nays
Motion Failed

The Meeting was recessed at 5:54 P.M. and reconvened at 5:59 P.M.

MOTION OF APPROVAL OF THE MILLAGE LEVY FOR FISCAL YEAR 2019-2020

Motion: Mr. Rose
Second: Ms. Lynch

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following real estate tax levies for fiscal year 2019-2020:

Crawford County at 52.61 Mills
Mercer County at 92.02 Mills

(representing \$204,000 coming from the fund balance)

By Roll Call Vote: Mrs. Feleppa – Nay; Ms. Burnett – Nay; Ms. Lynch – Aye; Mr. Prather – Nay; Mr. Rose – Aye; Mr. Schreck – Aye

Vote: 3 Ayes 3 Nays
Motion Failed

MOTION OF APPROVAL OF THE MILLAGE LEVY FOR FISCAL YEAR 2019-2020

Motion: Mr. Rose
Second: Mr. Prather

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following real estate tax levies for fiscal year 2019-2020:

Crawford County at 52.86 Mills (+.25 Mill)
Mercer County at 90.97 Mills (+1.06 Mill)

(representing \$102,000 coming from the fund balance and \$102,000 in millage increase)

By Roll Call Vote: Mrs. Feleppa – Nay; Ms. Burnett – Aye; Ms. Lynch – Nay; Mr. Prather – Aye; Mr. Rose – Aye; Mr. Schreck – Nay

Vote: 3 Ayes 3 Nays
Motion Failed

MOTION OF APPROVAL OF THE MILLAGE LEVY FOR FISCAL YEAR 2019-2020

Motion: Ms. Lynch
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following real estate tax levies for fiscal year 2019-2020:

Crawford County at 52.61 Mills
Mercer County at 92.02 Mills

(representing \$102,000 coming from the fund balance and \$102,000 in cuts from budget expenditures/new teacher hires)

By Roll Call Vote: Mrs. Feleppa – Nay; Ms. Burnett – Aye; Ms. Lynch – Aye; Mr. Prather – Nay; Mr. Rose – Nay; Mr. Schreck – Aye

Vote: 3 Ayes 3 Nays
Motion Failed

MOTION OF APPROVAL OF THE MILLAGE LEVY FOR FISCAL YEAR 2019-2020

Motion: Mr. Prather
Second: Mr. Rose

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following real estate tax levies for fiscal year 2019-2020:

Crawford County at 52.61 Mills
Mercer County at 92.02 Mills

(representing \$102,000 coming from the fund balance and \$102,000 in cuts from budget expenditures/supplies)

By Roll Call Vote: Mrs. Feleppa – Aye; Ms. Burnett – Aye; Ms. Lynch – Aye; Mr. Prather – Aye; Mr. Rose – Aye; Mr. Schreck – Aye

Vote: 6 Ayes 0 Nays
Motion Carried

MOTION TO RECONSIDER

Motion: Mr. Prather
Second: Mr. Rose

I move to reconsider the adoption of the Fiscal Year 2019-2020 General Fund Budget.

Vote: 6 Ayes 0 Nays
Motion Carried

ADOPTION OF THE FISCAL YEAR 2019-2020 GENERAL FUND BUDGET

Motion: Mr. Rose
Second: Ms. Lynch

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the adoption of the 2019-2020 General Fund Budget in the amount of \$63,492,558 as presented on PDE-2028. A copy of PDE-2028 will be made a part of the Minutes (Attachment – pp. _____)

By Roll Call Vote: Mrs. Feleppa – Aye; Ms. Burnett – Aye; Ms. Lynch – Nay; Mr. Prather – Aye; Mr. Rose – Aye; Mr. Schreck – Aye

Vote: 6 Ayes 0 Nays
Motion Carried

APPROVAL OF INSURANCE COVERAGE FOR THE 2019-2020 SCHOOL YEAR

Motion: Mr. Rose
Second: Mr. Prather

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the District's insurance coverage for the 2019-2020 school year as quoted by First National Insurance (Attachment – pp. _____)

Vote: 6 Ayes 0 Nays
Motion Carried

APPROVAL FOR THE BUSINESS MANAGER TO MAKE GENERAL FUND BUDGET TRANSFERS

Motion: Mr. Rose
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the Business Manager to make General Fund Budget transfers for the purpose of closing out various funds of the District for fiscal year 2018-2019

Vote: 6 Ayes 0 Nays
Motion Carried

APPROVAL OF ACT 511 TAXES FOR FISCAL YEAR 2019-2020

Motion: Mr. Rose
Second: Mr. Prather

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves to enact a one (1%) percent Earned Income Tax, and a one (1%) percent Real Estate Transfer Tax for the fiscal year 2019-2020 in conformity with Act 511

Vote: 6 Ayes 0 Nays
Motion Carried

APPROVAL OF THE ENACTMENT OF PER CAPITA TAX UNDER THE PUBLIC SCHOOL CODE OF 1949 FOR FISCAL YEAR 2019-2020

Motion: Mr. Rose
Second: Ms. Burnett

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves to enact a \$5.00 Per Capita Tax for the fiscal year 2019-2020 in conformity with Section 679 of the Public School Code of 1949, 24 P.S. 6-679

Vote: 6 Ayes 0 Nays
Motion Carried

APPROVAL OF SCHEDULE K's

Motion: Mr. Rose
Second: Mr. Schreck

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Schedule K's:

- #425 – Athletic Supplies
- #426 – Copy Paper

(Attachment – pp. _____)

Vote: 6 Ayes 0 Nays
Motion Carried

PERSONNEL/POLICY - Jan A. Feleppa, Chairperson

APPROVAL TO REAPPOINT TIMOTHY M. SENNETT AS SOLICITOR FOR THE 2019-2020 SCHOOL YEAR

Motion: Mr. Rose
Second: Mr. Prather

RESOLVED, that the Board of School Directors of Crawford Central School District hereby reappoints Timothy M. Sennett as Solicitor for the 2019-2020 school year, at a rate of \$105.00 per hour

Vote: 6 Ayes 0 Nays
Motion Carried

ACKNOWLEDGMENT OF PROFESSIONAL EMPLOYEE STATUS

Acknowledgement that under the terms of Section 1108 of the School Code, the Superintendent has notified the Secretary of the Board that the following persons have received satisfactory ratings for his/her sixth semester of employment and has thereby gained the status of "professional employee" and will be tendered a professional employee contract beginning with the first semester of the 2019-2020 school year:

Cheryl M. Andrae	Robert J. Cierniakoski	Amanda J. Fulmer
Liza A. Hovis	Stephanie M. Matthews	Morgan E. Pierce
Clifton G. Roberts	Richard S. Staaf	

APPROVAL OF STIPENDS FOR THE 2019-2020 SCHOOL YEAR

Motion: Ms. Burnett
Second: Mr. Rose

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following stipends for the 2019-2020 school year:

- James Shryock – Student Information System Coordinator, Instructional Support Center - \$7,000
- Jacob Scott – Dean of Students, Meadville Area Senior High School - \$8,500

Vote: 6 Ayes 0 Nays
Motion Carried

APPROVAL OF RENEE KEYSER AS PRINCIPAL AT COCHRANTON ELEMENTARY SCHOOL

Motion: Mr. Rose
Second: Ms. Lynch

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves Renee Keyser as Principal at Cochranon Elementary School with all benefits associated with the Act 93 Agreement, at Step 2 with a salary of \$101,741, with an effective date of August 12, 2019

Vote: 6 Ayes 0 Nays
Motion Carried

APPROVAL OF THE PERSONNEL SCHEDULES

Motion: Mr. Rose
Second: Ms. Lynch

RESOLVED, that the Board of School Directors of Crawford Central School District hereby approves the following Personnel Schedules (Attachment – pp. 308-314)

1. Approval of Schedule A – Resignations – Pages 1 through 2 of the Schedule Section
2. Approval of Schedule B – Professional Appointments – Setting of Salaries – Page 3 of the Schedule Section
3. Approval of Schedule D – Extra Duty Appointments – Setting of Salaries – Page 4 of the Schedule Section
4. Approval of Schedule E – Attendance at Professional Meetings – Pages 5 through 7 of the Schedule Section
5. Approval of Schedule G – Substitute Support Staff List – Page 8 of the Schedule Section
6. Approval of Schedule H – Leaves of Absence – Page 9 of the Schedule Section
7. Approval of Schedule I – Field Trip Authorization – Page 10 of the Schedule Section

Vote: 6 Ayes 0 Nays
Motion Carried

VIII. ADMINISTRATION

Mr. Thomas K. Washington, Superintendent of Schools, commented on hiring's through the summer, a current East End tenant interested in an additional room, congratulated Renee Keyser on her approval as Principal, and acknowledged David Dickson for his work at Crawford Central and the best of luck in his new job.

Mr. David Dickson, Director of Buildings, Grounds and Transportation, thanked everyone for his time at Crawford Central.

IX. OTHER PUBLIC/BOARD COMMENTS

Mr. Frank Scheck commented on Mr. Dickson and the great job he did while at Crawford Central.

X. ADJOURNMENT

Motion: Mr. Rose
Second: Ms. Lynch

RESOLVED, that there being no further business, this meeting is adjourned at 6:33 P.M.

Vote: 6 Ayes 0 Nays
Motion Carried

Respectfully submitted,

Lisa L. Pittner
Board Secretary