

**CRAWFORD CENTRAL SCHOOL DISTRICT
INSTRUCTIONAL SUPPORT CENTER
11280 MERCER PIKE
MEADVILLE, PA 16335**

**SUMMARY OF COMMITTEE OF THE WHOLE
INSTRUCTIONAL SUPPORT CENTER**

**MONDAY, APRIL 18, 2016
5:30 P.M.**

Meeting called to order by the Committee at 5:30 P.M.

Executive Session – 7:30 P.M. – 8:00 P.M. – Personnel/Student Discipline

Members Present: Melissa Burnett, Jeffrey L. Deardorff, Jan A. Feleppa, Katrina M. Proctor, Jeffrey S. Rose, Donald F. Sacco (left meeting at 6:45 P.M.), Frank J. Schreck and Delwood J. Smith

Members Absent: Glenn J. Tuttle

Administrative Staff Present: David E. Dickson, Jennifer A. Galdon, Rebecca L. Gentile, Ann M. Noonan, Guy W. O'Neil, Thomas K. Washington and Alisa A. Willey

Others Present: Mike Crowley (News Media), Rebecca Gregg, Carl N. Moore, Lisa L. Pittner, Lisa Shuffstall and Ryan Smith

NOTICE: No official action was taken during the Committee of the Whole Meeting. The business of this Meeting was merely to discuss and deliberate information that may be placed on the Agenda for the Voting Meeting to be held on April 25, 2016.

PUBLIC COMMENTS REGARDING THE AGENDA OF APRIL 18, 2016

None

SECONDARY CURRICULUM

Mrs. Jennifer Galdon, Director of Secondary Curriculum, presented the Committee with statistics on Crawford Central School District's graduation rates and drop-out rates.

The Committee discussed a Meadville Area Senior High School student receiving his/her 2016 diploma upon completing all graduation requirements as established by the Pennsylvania Department of Education, as recommended by John C. Higgins, Principal. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed the Baccalaureate Services for Meadville Area Senior High School to be held on June 9, 2016 at 7:00 P.M. at Ford Chapel, Allegheny College. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed the First Reading of Schedule J – Textbook Adoption. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed the Meadville Area Federal Credit Union Student Branch Agreement for Meadville Area Senior High School. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

ELEMENTARY CURRICULUM

Dr. Ann Noonan, Director of Elementary Curriculum, informed the Committee of recently received Title I rewards. Second District Elementary School received the Title I High

Progress/Growth Rewards School and is eligible for a \$50,000 rewards grant. Cochran Elementary School received the Title I High Achievement Rewards School.

EXTRACURRICULAR

The Committee discussed the Meadville Area Senior High School Forensics Team traveling to Sacramento, California to compete in Nationals on May 27-30, 2016, at a cost to the District of \$3,500. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed the Meadville Area Senior High School Yearbook Staff participating in a Yearbook Workshop in Slippery Rock, Pennsylvania on June 21-23, 2016, at a cost of \$1,950 from the Yearbook activity account or participating students. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

TECHNOLOGY

The Committee discussed the Microsoft Participation Agreement for Enrollment for Education Solutions. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

Mrs. Rebecca Gentile, Technology Director, presented the 2016-2017 technology budget. Items discussed were the following:

- Software
 - Comparing 2015-2016 to 2016-2017
 - 14% Increase
 - Maintenance Contracts
- Hardware
 - 50% Increase
 - Technology Refresh
 - New Equipment
 - AV Tech Refresh
 - Repair Budget
 - 1:1 Purchase
 - Questeq Personnel
 - Refurbishing
 - Liability for 1:1

The Committee discussed the Fiber Commercial Service Agreement with Armstrong Utilities, Inc. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

SPECIAL SERVICES

The Committee discussed the Special Education Plan Report. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

Mrs. Alisa Willey, Director of Special Services, gave a presentation to the Committee on the Transition Fair. Items discussed were the following:

- Number of Participants
- Vendors
- Speakers
- Break-Out Sessions
- Employer Panel

BUILDINGS AND GROUNDS

The Committee discussed Schedule K #408 – 2016-2017 Custodial Supply Bids. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

TRANSPORTATION/FOOD SERVICE

The Committee discussed the purchase of a 2016 Ford Transit Cargo Van T-250. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed the renewal budget for Nutrition, Inc. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

FINANCE

The Committee discussed the 2016-2017 General Fund Budget. Items discussed were the following:

- Budget Timeline
- Current Outlook
- Using Fund Balance to Reduce Deficit
- Expenditures
- Budget Increases
- PSERS Employer Rates
- Bond Service Debt Service
- Revenue
- Real Estate Revenue
- Deficit
- State Budget

The Committee discussed the Crawford County Career and Technical Center 2016-2017 Budget. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed the revisions to the 2015-2016 Final Allocations for Title I and Title II. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed the reauthorization of the issuance of procurement cards. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed funding from other sources/grants. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed the \$15,000 increase in funding for the 2015-2016 Dyslexia Grant. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed Schedule L – Budgetary Transfers. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

PERSONNEL/POLICY

The Committee discussed the First and Second Reading of Job Description 25.5 – K-12 Literacy Instructional Coach. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The Committee discussed the July Committee and Board Meetings. The Committee Meeting will be cancelled and the Board Meeting will take place on July 18, 2016 at 5:30 P.M. at the Instructional Support Center. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

Mrs. Jan Feleppa, Board President, informed the Committee about the PSBA 2017 Legislative Platform.

Mrs. Feleppa reminded the Committee of the summer hours that were discussed in March.

The Committee discussed the Personnel Recommendations. The item will be placed on the Agenda of the April 25, 2016 Board Meeting.

The meeting adjourned at 7:24 P.M.