

**CRAWFORD CENTRAL SCHOOL DISTRICT
INSTRUCTIONAL SUPPORT CENTER
11280 MERCER PIKE
MEADVILLE, PA 16335**

**SUMMARY OF COMMITTEE OF THE WHOLE
INSTRUCTIONAL SUPPORT CENTER**

**TUESDAY, JANUARY 22, 2019
5:30 P.M.**

Executive Session –Personnel/Student Discipline – 7:00 P.M. – 7:24 P.M.

Meeting called to order by the Committee at 5:31 P.M.

Members Present: Melissa Burnett, Jan A. Feleppa, Paula J. Lynch, Ross C. Prather, Katrina M. Proctor, Jeffrey S. Rose, Frank J. Schreck, Delwood J. Smith and Glenn J. Tuttle

Members Absent: None

Administrative Staff Present: David E. Dickson, Jennifer A. Galdon, Rebecca L. Gentile, Ann Noonan, Guy W. O’Neil, Thomas K. Washington and Alisa A. Willey

Others Present: Jessica Hamilton, Bruce Lawrence, Lisa L. Pittner and Timothy M. Sennett

NOTICE: No official action was taken during the Committee of the Whole Meeting. The business of this Meeting was merely to discuss and deliberate information that may be placed on the Agenda for the Voting Meeting to be held on January 28, 2019.

PUBLIC COMMENTS REGARDING THE AGENDA OF JANUARY 22, 2019

None

CURRICULUM

Mrs. Jennifer Galdon, Director of K-12 Curriculum, gave the Committee a presentation on the Future Ready PA Index. Items discussed were the following:

- Class of 2018 Stats
- New School Measurement Tool
- Indicators
- Website Overview
- Additional Targeted Support and Improvement
- ATSI Designations
- Exit Criteria

The Committee discussed the First Reading of the following Curriculum:

- AP Psychology, Cochranon Jr.-Sr. High School, Grade 12
 - Writer’s Workshop I, Cochranon Jr.-Sr. High School, Grades 9-12
 - Writer’s Workshop II, Cochranon Jr.-Sr. High School, Grades 9-12
 - Writer’s Workshop III, Cochranon Jr.-Sr. High School, Grades 9-12
 - Conceptual Chemistry, Meadville Area Senior High School, Grades 10-12
- The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee discussed the Second and Final Reading of Genius Bar Curriculum, Meadville Area Senior High School, Grades 9-12. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

EDUCATIONAL TECHNOLOGY INTEGRATION – Katrina M. Proctor, Chairperson

The Committee was given information regarding the Title I Distinguished School Designation for West End Elementary School and the Title I Parent Conference.

EXTRACURRICULAR

The Committee discussed the Meadville Area Senior High School Senior English Class traveling to New York City on April 6-7, 2019, at no cost to the District. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

BUILDINGS AND GROUNDS – Frank J. Schreck, Chairperson

The Committee discussed Schedule K #421 – Cochranon Jr.-Sr. High School Roof Bids. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee discussed the gymnasium floor replacement at Meadville Area Senior High School. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee discussed the purchase of a 2019 Ford Transit Passenger Wagon for \$27,700. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

FINANCE

The 2017-2018 Independent Audit was presented by Bruce Lawrence of McGill, Power, Bell & Associates. Items discussed were the following:

- Opinion
- General Fund
- General Fund Expenditures
- Capital Projects
- Proprietary Fund – Food Service
- Government-wide Additional Information
- Tax Millage

The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee discussed not increasing the District taxes for 2019-2020 at a rate that exceeds the index. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee discussed Schedule L – Budgetary Transfers. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee discussed the reappointment of Guy O'Neil and Phyllis Lord to the Crawford County Collection Committee. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

Mr. Guy O'Neil, Business Manager, informed the Committee of the current Request for Proposal for the District's Food Service provider.

PERSONNEL/POLICY

The Committee discussed the Second and Final Reading of the following policies:

- 810.3 – School Vehicle Drivers (New policy)
- 006 – Meetings (Revision)
- 105 – Curriculum (Revision)
- 108 – Adoption of Textbooks (Revision)
- 138 – Language Instruction Educational Program for English Learners (Revision)
- 239 – Foreign Exchange Students (Revision)
- 246 – School Wellness (Revision)
- 311 – Reduction of Staff (Revision)
- 609 – Investment of District Funds (Revision)
- 806 – Child Abuse (Revision)
- 808 – Food Services (Revision)
- 810 – Transportation (Revision)
- 818 – Contracted Services Personnel (Revision)
- 906 – Public Complaints Procedures (Revision)
- 918 – Title I Parent and Family Engagement (Revision)

The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee discussed the First Reading of the following policies:

- 007 – Local Board Procedures (Revision)
- 210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors (Revision)

The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee discussed the appointment of Timothy M. Sennett as Solicitor to replace Carl N. Moore due to his retirement from Knox McLaughlin Gornall & Sennett on December 31, 2018, at a rate of \$105.00 per hour. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee discussed the rescheduling of the Reorganization Meeting to Tuesday, December 3, 2019. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The Committee was given a list of Committee Chairpersons and other Board representations.

There was a brief discussion regarding the scheduling of a Board Retreat.

The Committee discussed the Personnel Recommendations. The item will be placed on the Agenda of the January 28, 2019 Board Meeting.

The meeting adjourned at 6:58 P.M.