

OFFICE OF THE SUPERINTENDENT

MEMO

TO: Lisa Pittner, Board Secretary

FROM: 
Thomas K. Washington

DATE: January 3, 2020

RE: Tenured Employees

At the end of the **first semester of the 2019-2020 school year** the following employee has completed six semesters with satisfactory ratings and has gained the status of “professional employee”. Please issue them a professional employee contract beginning with the **second semester of the 2019-2020 school year** and add to the agenda for the Board of School Directors meeting on January 27, 2020.

Richard K. Grubbs

Thank you

PC: File